



# Rutland County Council

Catmose, Oakham, Rutland, LE15 6HP

Telephone 01572 722577

Email [democraticservices@rutland.gov.uk](mailto:democraticservices@rutland.gov.uk)

Ladies and Gentlemen,

A meeting of the **AUDIT AND RISK COMMITTEE** will be held in the Council Chamber, Catmose, Oakham, LE15 6HP on **Tuesday, 26th September, 2023** commencing at 7.00 pm when it is hoped you will be able to attend. The meeting will also be available to view via Zoom at: <https://us06web.zoom.us/j/89154704405>

Yours faithfully

Mark Andrews  
**Chief Executive**

Recording of Council Meetings: Any member of the public may film, audio-record, take photographs and use social media to report the proceedings of any meeting that is open to the public. A protocol on this facility is available at [www.rutland.gov.uk/my-council/have-your-say/](http://www.rutland.gov.uk/my-council/have-your-say/)

## **A G E N D A**

### **1. WELCOME AND APOLOGIES**

### **2. MINUTES**

To confirm the minutes of the Audit and Risk Committee held on 27<sup>th</sup> June 2023 and to receive an update on actions agreed in the minutes of the previous meeting.

(Pages 5 - 8)

### **3. DECLARATIONS OF INTEREST**

In accordance with the Regulations, Members are invited to declare any disclosable interests under the Code of Conduct and the nature of those interests in respect of items on this Agenda and/or indicate if Section 106 of the Local Government Finance Act 1992 applies to them.

### **4. PETITIONS, DEPUTATIONS AND QUESTIONS**

To receive any petitions, deputations and questions received from Members of

the Public in accordance with the provisions of Procedure Rules 93 and 94.

The total time allowed for this item shall be 30 minutes. Petitions, declarations and questions shall be dealt with in the order in which they are received. Questions may also be submitted at short notice by giving a written copy to the Committee Administrator 15 minutes before the start of the meeting.

The total time allowed for questions at short notice is 15 minutes of the total time of 30 minutes. Any petitions, deputations and questions that have been submitted with prior formal notice will take precedence over questions submitted at short notice. Any questions that are not considered within the time limit shall receive a written response after the meeting and be the subject of a report to the next meeting.

**5. QUESTIONS WITH NOTICE FROM MEMBERS**

To consider any questions received from Members of the Council in accordance with the provisions of Procedure Rule 95.

**6. NOTICES OF MOTION**

To consider any Notices of Motion from Members submitted under Procedure Rule 97.

**7. HIGHWAYS PROGRESS**

To receive a verbal update from the Strategic Director for Places.

**8. LEVELLING UP FUND - GOVERNANCE FRAMEWORK**

To receive Report No.143/2023 from the Strategic Director for Places and Strategic Director for Resources

(Pages 9 - 44)

**9. INFORMATION GOVERNANCE ANNUAL REPORT 2022/23**

To receive Report No.142/2023 from the Strategic Director for Law & Governance.

(Pages 45 - 72)

**10. INTERNAL AUDIT UPDATE**

To receive Report No.141/2023 from the Chief Internal Auditor.

(Pages 73 - 90)

**11. STATEMENT OF ACCOUNTS**

To receive a verbal update from the Strategic Director for Resources.

**12. 2022/23 EXTERNAL AUDIT PLAN**

To receive Report No. 144/2023 from the Strategic Director for Resources (To Follow).

**13. REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA)**

To receive a verbal update from the Strategic Director of Resources.

**14. ANY OTHER URGENT BUSINESS**

To receive items of urgent business which have previously been notified to the person presiding.

**15. DATE OF NEXT MEETING**

Tuesday, 5<sup>th</sup> December 2023.

---oOo---

**DISTRIBUTION**

**MEMBERS OF THE AUDIT AND RISK COMMITTEE:**

Councillor K Payne (Chair)

Councillor R Ross (Vice-Chair)

Councillor S Lambert

Councillor R Payne

Councillor R Powell

Councillor L Stephenson

Councillor A West